

Outside Counter



'Leaders must be close enough to inspire others, but far enough ahead to motivate them.'

John C Maxwell

Before the Bus	After the Bus
<ul style="list-style-type: none"> • Collect float from Necia and place in till. 	<ul style="list-style-type: none"> • Put the money in the Inside Counter bag.
<ul style="list-style-type: none"> • Get the Outside Counter book. 	<ul style="list-style-type: none"> • Summarise each consignor's sales and calculate total.
<ul style="list-style-type: none"> • Collect stock and place on Outside Counter (apricots, recipe books etc) 	<ul style="list-style-type: none"> • Count the money in the bag. It should match goods sold. Complete stocktake.
<ul style="list-style-type: none"> • Count all stock and enter in stocktake book. 	<ul style="list-style-type: none"> • Return Outside Counter book and money to Front Office

Our Values	How Excellence Can Be Achieved.	Date	Ex	Gd	Sat	U/S
Excellence	<ul style="list-style-type: none"> • Can count back change, calculate sales, turnover, commission and profit 					
Integrity	<ul style="list-style-type: none"> • Is safe with money 					
Teamwork	<ul style="list-style-type: none"> • Works as a team, supporting trainees. 					
Excellence	<ul style="list-style-type: none"> • Can balance the books 					
Respect	<ul style="list-style-type: none"> • Smiles, engages customers, provides good service. 					

OK isn't Excellent: Mentor Feedback